# EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

## Board Meeting Agenda

November 16, 2016

4:00 – 6:00 PM

SWFL Workforce Development Board Career Source

3050 Horseshoe Drive, North Unit #110

Naples, FL

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**Board Members:** Gerry Poppe, Board Chair, Chief Financial Officer, Waterman Broadcasting; Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee, Early Steps Program Director, Health Planning Council of SW Florida; Peter Seif, Board Treasurer, President, Synergy Networks; Joe Paterno, Board Secretary, Executive Director, Southwest Florida Workforce Development Board; Damaris Boone, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA); Marshall Bower, President/CEO, The Foundation for Lee County Public Schools; Stephanie Busin, Designee, Glades County Board of County Commissioners; Katie Haas, Senior Director of Florida Business Operations, Boston Red Sox; Ashley Houk, Chair Program Committee, Preschool Director, First Presbyterian Preschool; Jennifer Lange, Owner/Director, Little People’s School; Victor Mraz, Financial Representative, Northwestern Mutual; Dr. Joseph Pepe, Chair-Health, Safety, and Developmental Service Committee, Health Department Administrator, Hendry & Glades Counties; Sherrie Quevedo, Department of Children and Families, Child Care Licensing; Maggie Stevens, Principal, Early Childhood Learning Services, Lee County School District; Douglas Szabo, Esq. Henderson, Franklin, Sterns and Holt, Dr. Maureen Ungarean, Director of Early Learning Programs, Collier County School District; Andrew Wozniak, Esq., Salvatori, Wood, Buckel, Carmichael & Lottes; Dr. Denis Wright, Chair-Nomination and Bylaws Committee, Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern State College

(*) Materials included in Board Packet.

(**) Materials available on Sharepoint for Board Members.

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<td>Welcome and Introduction</td>
<td>Gerry Poppe, CFO, Waterman Broadcasting</td>
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<td>1.</td>
<td>Presentation: Future Ready Collier</td>
<td>Future Ready Collier Management Team Members</td>
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<td>2.</td>
<td>Executive Committee Report*</td>
<td>Gerry Poppe</td>
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<td>A. Annual Performance Assessment: Executive Director</td>
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<td>Financial Committee*</td>
<td>Peter Seif, Board Treasurer, President, Synergy Networks</td>
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<td>B. SR Utilization and Waitlist** pg.</td>
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<td>C. RFP – Winkler Ave.** pgs.</td>
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D. Audit Update  
E. Supplemental Sliding Fee Scale 2016**  
F. Inventory of Disposable Equipment**  

4. Consent Agenda (Vote required)*  
   Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration  
   A. Approval of Meeting Minutes of September 28, 2016**  

Committee Reports

5. Human Resource (HR) Committee*  
   A. Board Self-Assessment & “Board Development”  
   B. Annual Meeting: January 25, 2017  

6. Program Committee  
   A. Update  

7. Nominations and Bylaws Committee*  
   A. Board Self-Assessment & “Board Development”  
   B. Annual Meeting: January 11, 2017  

8. Healthy, Safety, & Developmental Services Committee  
   A. Update  

9. Appeal Hearing Committee  
   A. Update  

10. Report of the CEO*  
    A. Executive Director’s Report**  

11. Public Comments  

12. Adjournment  

Next Board Meeting: January 25, 2017, 9:00 am

Gerry Poppe

Trina Puddefoot, Early Steps Program Director, Health Planning Council of SW Florida;  
Ashley Houk, Preschool Director, First Presbyterian Preschool  
Dr. Denis Wright, Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern College  
Dr. Joseph Pepe, Health Department Administrator, Hendry & Glades Counties  
Susan Block, CEO, ELC of SWFL  

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.