



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

### Board Meeting Agenda

October 2, 2019

8:30-11:30 am

**Board Members:** **Marshall Bower**, Interim Board Chair and Vice Chair, Chair-Events (Ad Hoc) Committee, President/CEO, The Foundation for Lee County Public Schools; **Doug Szabo**, Board Treasurer, Attorney, Henderson, Franklin, Starnes & Holt, P.A.; **Selina Jefferson**, Board Secretary, Mount Hermon Ministries/Dew of Hermon Early Learning Center; **Jeff Alluri**, Principal, VP Consulting, Element Technologies, LLC; **Scott Bass**, Superintendent, Glades County School District; **Damaris Boone**, Chair-Program Committee, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA); **Rita Dellatore**, Owner/Director, Kid City Early Learning Academy, LLC; **Brooke Delmotte**, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council; **Yara Duschene**, Program Director, RCMA; **Nate Halligan**, Small Business Portfolio Manager, Busey Bank; **Jason Himschoot**, Chair-Human Resources Committee, Attorney, Goede, Adamczyk, Deboest and Cross, PLLC; **Michele King**, Golisano Children's Hospital of SWFL; **Roger Mercado**, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners; **Jim Palmer**, Child Care Regulations Supervisor, Department of Children and Families; **Joe Paterno**, Executive Director, Southwest Florida Workforce Development Board; **Kimberly Ross**, Owner, Ross Dynasty Cares; **Dr. Kelly Roy**, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College; **Cindy Whetsell**, Executive Community Health Nursing Director/Family and Personal Health Director, Designee-Florida Department of Health Collier county

(\*) Materials included in Board Packet.

(\*\*) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	<b>Welcome and Introductions</b>	<b>Marshall Bower</b> , Interim Board Chair and Vice Chair, Chair-Events (Ad Hoc) Committee, President/CEO, The Foundation for Lee County Public Schools;
	<b>Public Comments</b>	Marshall Bower
1 2	<b>1. Executive Committee Report*</b> <b>A. Executive Committee: Update</b> <b>B. Move: Policy 220.4** <u>pg.</u></b> <b>C. Approval of (Revised) Anti-Fraud Plan FY19/20** <u>pgs.</u></b>	Marshall Bower

3	<p>D. RFP 401K: Proposal Review – Board Members needed</p> <p>E. Motion to consider Changes to Local School Readiness (SR) Priorities** <u>pgs.</u></p>	
4	<p>2. Consent Agenda (Vote required)*</p> <p>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</p> <p>A. Approval of Board Meeting Minutes of June 19, 2019 ** <u>pgs.</u></p>	Marshall Bower
<b>Committee Reports</b>		
5 6 7	<p>3. Financial Committee*</p> <p>A. SR Utilization and Waitlist** <u>pg.</u></p> <p>B. Review of Utilization Reports and Statements of Revenues and Expenditures ** <u>pgs.</u></p> <p>C. FY 2020: Budget Update** <u>pgs.</u></p> <p>D. OEL Internal Control Questionnaire</p>	Doug Szabo, Esq., <i>Henderson, Franklin, Starnes &amp; Holt, P.A.</i>
	<p>4. Program Committee*</p> <p>A. Status: Southwest Florida Stars</p>	Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>
	<p>5. Events (Ad Hoc) Committee</p> <p>A. Board Sponsored “ELC Staff Appreciation” Luncheon, Oct. 11, 2019</p> <p>B. Business Breakfast, May 8, 2020 – Save the Date</p>	Marshall Bower
8	<p>6. HR/Personnel Committee</p> <p>A. ERG Update: Section 707** <u>pg.</u></p> <p>B. Salary Plan Implementation</p> <p>C. Timeline for Executive Director Evaluation</p>	Jason Himschoot, <i>Attorney, Goede, Adamczyk, Deboest and Cross,</i>
9	<p>7. Nominations &amp; Bylaws Committee*</p> <p>A. Early Steps Member: Brooke Delmotte** <u>pgs.</u></p> <p>B. Recruiting Candidates for Gubernatorial Appointments</p> <p>C. Board Development: Plan for Oct. 2, 2019 Board Meeting</p>	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>

	<b>8. Appeal Hearing Committee Report A. Sept. 19, 2019 Appeal Findings</b>	Damaris Boone
<b>10</b>	<b>9. Report of the CEO* A. Executive Director's Report** <u>pgs.</u></b>	Susan Block, <i>CEO, ELC of SWFL</i>
	<b>10. Board Development: Activity</b>	Dr. Kelly Roy
	<b>11. Adjournment</b>	Marshall Bower
	<b>Next Board Meeting: November 20, 2019</b>	

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.