



ARPA Professional Development Checklist

Recruit & Train Preschool and Infant/Toddler Teachers

Requirements – Recruitment Bonus - \$500	Date Completed	Initials
Background screening completed		
Completed 120 hours of employment & continued employment at a licensed childcare provider at the time of application and payment		
Submit Application & required documents		

Requirements – Health & Safety Bonus - \$700	Date Completed	Initials
Health & Safety training completed (DCF 45-hour requirements)		
Submit Application & required documents		

ELIGIBILITY REQUIREMENTS for the Recruitment Bonus and the Health & Safety Bonus:

- All Early Learning Educators hired on or after July 1, 2022, and have not received Recruitment Bonus from Workforce Initiative Grant, qualify for Recruitment Bonus.
- All requirements must be completed by June 30, 2023. Requirements completed prior to July 1, 2022, will not be considered.
- Applicants that have received Health & Safety Bonus with the Workforce Initiative Grant, with a completion date after July 1, 2022, may be eligible for a \$500 Bonus to equal new applicants.
- Complete ALL requirements listed above by June 30, 2023
- Submit required completion documents by June 30, 2023

COMPLETION DEADLINE
6/30/2023