



2022-2023

Literacy Buddy Program

Dear Classroom Teacher:

We are pleased to invite you to participate in the 2022 -2023 Literacy Buddy Program. The following are expectations for the coming program year:

- Children ages 3 through 5 years may be registered by classroom for the program.
- Each child will create their own “letter” to their buddy describing their interest such as animals, plants, and activities. If necessary, the teacher can write the child’s explanation of their letter or picture.
- The child’s first name, last initial, age and interest along with teacher, facility name, address, city, state, & zip code will need to be printed clearly on the letter in the top right hand corner. These letters will be submitted to the ELC no later than **09-25-2022** with the attached application.

Each time the child receives a letter and book, the classroom teacher will be responsible to help the child write an appropriate thank you note (or picture) with a new area of interest within 2 weeks. This will assist the buddy in choosing a new book for the child. The child care facility will send the thank you note directly to the buddy so they know the child received their letter and book.

You will receive a spreadsheet to record the date books are received and letters are sent by the children. **Buddies’ information is confidential and should not be given to parents.**

The children will correspond with their adult buddy at least 3 times between October 2022 and April 2023.

Please notify the Literacy Buddy Advisor of children who have left your program as soon as possible so that the buddy can be notified of the change. Also, notify ELC of any new child in your classroom to be added. Remember to send in the child’s “letter” so that it can be sent to the assigned buddy.

Please remember that your contact may be the only one these community members have with childcare. You will want to make a good impression to encourage their continued participation as well as presenting your facility as a leader in the community.

Thank you for your interest in the Literacy Buddy Program!

Gayla Thompson
Literacy Buddy Program
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Early Learning Coalition of SWFL,
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Application Form

For Literacy Buddy Program 2022-2023

Please print or type the following.

- 1) Facility Name: _____
- 2) Address: _____ City: _____ Zip: _____
- 3) Facility Phone number : _____ Director name: _____
- 4) Director – Direct Email: _____
- 5) Literacy Buddy Contact Person- (Teacher/Director): _____
- 6) Literacy Buddy Contact Person Phone number: _____
- 7) Literacy Buddy Contact Person E mail: _____

Number of Little Buddies requested in this packet _____

*****Important Note: For each child on this list requesting a buddy, a letter from that child either self-written or written with scribing underneath in the child’s own words must be attached.
****Each classroom/Teacher should have a separate application.**

We have read the above agreement and understand what is requested of us our students to be involved in this project. If I have any problems, I will let the Early Learning Coalition know immediately.

Signature of Teacher: _____ Date: _____

Signature of Director: _____ Date: _____

Buddy#	Child First Name	Last Initial	Age	M / F	Interest	Notes
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