



Professional Development and Staff Qualifications Scoring Worksheet

Name of Child Care Provider:	Date:
Notes: If Star Level 1 requirements are not for an area, the score is 0. All criteria in previous levels must be met to go to the next level.	

A. Early Learning and Developmental Standards Training: <i>Standards training should be considered the newest version published by the State of Florida.</i>				# of Lead Teachers:	# of Assistant Teachers:
N/A	50% of Lead teachers complete FL Early Learning and Developmental Standards training that corresponds with their classroom group, repeated as new versions are available	75% of Lead teachers complete FL Early Learning and Developmental Standards training that corresponds with their classroom group, repeated as new versions are available	50% of assistant teachers complete FL Early Learning and Developmental Standards training that corresponds with their classroom group, repeated as new versions are available	75% of Lead and 50% of assistant teachers complete FL Early Learning and Developmental Standards training for all age groups, repeated as new versions are available	Points achieved for Developmental Standards _____
0 points	2 points	3 points	4 points	5 points	
# of lead teachers with FL Dev. Standards for current age group		# of asst. teachers with FL Dev. Standards for current age group		# of lead teachers with FL Dev. Standards for current age group	
# of lead teachers with FL Dev. Standards for current age group		# of asst. teachers with FL Dev. Standards for all age groups		# of lead teachers with FL Dev. Standards for current age group	
# of asst. teachers with FL Dev. Standards for current age group		# of asst. teachers with FL Dev. Standards for all age groups		# of asst. teachers with FL Dev. Standards for all age groups	

B. Staff in-service training: <i>Completed within the last 12 months</i>				Total # Teaching Staff:	
12 hours of relevant in- service training for all staff, annually	N/A	16 hours of relevant in-service training for all staff, annually	20 hours of relevant in-service training for all staff, annually	24 hours of relevant in-service training for all staff, annually	Points achieved for Staff in-service training _____
1 point		3 points	4 points	5 points	
# teaching staff with at least 12 hours		# teaching staff with at least 16 hours		% teaching staff with at least 12 hours	
# teaching staff with at least 16 hours		# teaching staff with at least 20 hours		% teaching staff with at least 16 hours	
# teaching staff with at least 20 hours		# teaching staff with at least 24 hours		% teaching staff with at least 20 hours	
# teaching staff with at least 24 hours				% teaching staff with at least 24 hours	

C. Director: <i>Person on file with DCF as facility director, working full time in program</i>					
Name of Director:		Date Director's Credential issued:		Date Director's Credential expires:	
Director holds a current Florida Director's Credential	Director or on-site admin holds an Associate's Degree or 63 hours of college coursework, or is enrolled in an Associate's Degree program or above	Director or on-site admin holds an Associate's Degree or 63 hours of college coursework with 12 credits in Early Childhood Education, Child Development, or Business Administration	Director or on-site admin is enrolled in coursework for a Bachelor's Degree, with 18 credits in Early Childhood Education, Child Development, or Business Administration	Director or on-site admin holds a Bachelor's Degree, with 18 credits in Early Childhood Education, Child Development, or Business Administration	Points achieved for Director: _____
1 point	2 points	3 points	4 points	5 points	



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D. Lead Teachers: <i>Teacher with primary responsibility for a group of children. Must be at least one lead teacher per group.</i>				# of Lead Teachers:	
All teaching staff meet DCF/OEL training and professional development requirements	50% of Lead Teachers Complete FL Early Learning & Developmental Standards training that corresponds with their classroom group, repeated as new versions are available	75% of Lead Teachers Complete FL Early Learning & Developmental Standards training that corresponds with their classroom group, repeated as new versions are available	25% of Lead Teachers have an Associate's Degree in Early Childhood Education or 63 hours of college coursework with 12 credits in Early Childhood Education, 3 of which must focus on working with children with special needs.	50% of Lead Teachers have an Associate's Degree in Early Childhood Education or 63 hours of college coursework with 12 credits in Early Childhood Education, 3 of which must focus on working with children with special needs	Points achieved for Lead Teachers: _____
1 point	2 points	3 points	4 points	5 points	
# of lead teachers that meet DCF/OEL training requirements			% of lead teachers that meet DCF/OEL training requirements		
# of lead teachers that meet FL Early Learning & Developmental Standards training			% of lead teachers that meet FL Early Learning & Developmental Standards training		
# of lead teachers with an AS in Early Childhood Education, an AA or higher degree, or 63 credit hours of college coursework with 12 credits in ECE, 3 of which must focus on working with children with special needs			% of lead teachers with an AS in Early Childhood Education, an AA or higher degree, or 63 credit hours of college coursework with 12 credits in ECE, 3 of which must focus on working with children with special needs		

E. Assistant Teachers: <i>Staff that assist Lead Teachers, including floaters</i>				# of Assistant Teachers:	
All teaching staff meet DCF/OEL training and professional development requirements	100% of Assistant Teachers have a High School diploma (from an accredited high school) or GED	25% of Assistant Teachers have a DCF Staff Credential with a Child Development Associate (CDA) or higher education, or are enrolled in coursework for a CDA	50% of Assistant Teachers have a DCF Staff Credential with a Child Development Associate (CDA) or higher education, or are enrolled in coursework for a CDA	75% of Assistant Teachers have a DCF Staff Credential with a Child Development Associate (CDA) or higher education	Points achieved for Assistant Teachers: _____
1 point	2 points	3 points	4 points	5 points	
# of assistant teachers that meet DCF/OEL training requirements			% of assistant teachers that meet DCF/OEL training requirements		
# of assistant teachers with HS/GED group			% of assistant teachers with HS/GED group		
# of assistant teachers with DCF Staff Credential group			% of assistant teachers with DCF Staff Credential group		
# of assistant teachers with DCF Staff Credential or are enrolled in a CDA program group			% of assistant teachers with DCF Staff Credential or are enrolled in a CDA program group		
# of assistant teachers with CDA/CDAE or higher education group			% of assistant teachers with CDA/CDAE or higher education group		

Total Points: Reference the final number from the calculations above to determine Overall points for Professional Development and Staff Qualifications.					
Points achieved for Developmental Standards	Points achieved for Staff in-service training	Points achieved for Director	Points achieved for Lead Teachers	Points achieved for Assistant Teachers	Total Points

Total Points for Professional Development and Staff Qualifications

