



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**EXECUTIVE COMMITTEE**  
**Meeting Agenda**  
**November 6, 2019**  
**10:00-11:15 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Marshall Bower, Interim Board Chair and Vice-Chair**, Chair, Events (Ad Hoc) Committee; *President/CEO, The Foundation for Lee County Public Schools*; **Douglas Szabo, Board Treasurer**, *Attorney, Henderson, Franklin, Sterns and Holt*; **Selina Jefferson, Board Secretary**, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Jason Himschoot, Chair-Human Resources Committee**, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC*; **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee**, *Interim Dean – School of Health Professions, Florida Southwestern State College*

(\*) *Materials included in Executive Committee Packet.*

(\*\*) *Materials posted on Sharepoint for Committee Members.*

<b>Agenda Items</b>	<b>Facilitator/Presenter</b>
<b>Welcome and Introductions</b>	Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>
<b>Public Comments</b>	Marshall Bower
<b>1. Executive Committee*</b> <b>A. Executive Committee: Update</b> <b>B. Approval of Meeting Minutes of September 18, 2019**</b> <u><b>pgs. 1-5</b></u> <b>C. Discussion: Consideration of Changes to Local School Readiness (SR) Priorities**</b> <u><b>pgs. 6-8</b></u> <b>D. Rescheduling January 2020 and March 2020 Board meetings</b>	Marshall Bower
<b>2. Vote to Move the Board Meeting Minutes of October 2, 2019**</b> <u><b>pgs. 9-15</b></u>	Marshall Bower

<b>3. Finance Committee*</b> <b>A. SR Utilization Forecast** <u>pg. 16</u></b> <b>B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs. 18-21</u></b> <b>C. Scrap-Surplus Items to be Disposed of FY 2019-2020</b> <b>D. Building Lease** <u>pgs. 22-24</u></b>	Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>
<b>4. HR/Personnel Committee</b> <b>A. ERG Update: Section 906** <u>pg. 25</u></b> <b>B. Health Insurance: 2020</b> <b>C. Executive Director Evaluation</b>	Jason Himschoot, <i>Attorney, Goede, Adamczyk, Deboest and Cross,</i>
<b>5. Events (Ad Hoc) Committee</b> <b>A. Debrief: Board Sponsored “ELC Staff Appreciation” Luncheon, Oct. 11, 2019</b> <b>B. Business Breakfast, May 8, 2020 – Save the Date</b>	Marshall Bower
<b>6. Nominations &amp; Bylaws Committee</b> <b>A. Proposed By-Laws Amendments** <u>pgs. 26-40</u></b> <b>B. Jeff Alluri and Nate Halligan: New terms from 1-1-2020 to 12-31-2023</b> <b>C. Recruiting Candidates for Gubernatorial Appointments</b>	Dr. Kelly Roy, <i>Professor/Coordinator, Early Childhood Education, Florida Southwestern State College</i>
<b>7. Review Agenda for the Board Meeting, November 20, 2019** <u>pgs. 41-43</u></b>	Marshall Bower
<b>Adjournment</b>	Marshall Bower
<b>Next Meeting</b>	<b>January 15, 2020</b>

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.