



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
FINANCE COMMITTEE
Meeting Agenda
January 12, 2021 - 8:30 a.m.

Purpose: This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and to ensure adequate financial controls in coordination with appropriate staff and directors.

Committee Members:

- Brooke Delmotte, Finance Committee Chair, Provider Liaison/Operations Manager Early Steps, SWFL Health Planning Council**
Laura Bright, American Cancer Society
Nate M. Halligan, Portfolio Manager, Busey Bank
Douglas Szabo, Henderson, Franklin, Starnes & Holt, P.A.

ELC Staff:

- Susan Block, Chief Executive Officer; Leona Adkins, Chief Quality Officer and Interim: Chief Program Officer; Lugeenya Blackstock, Chief Financial Officer;**
Janet Quintero, Administrative Coordinator

(*) Materials included in Finance Committee Packet. (**) Materials sent electronically to Committee Members.

Agenda Items	Page No.	Facilitator/ Presenter	Suggested Time Frames
1. Welcome and public comments	--	Brooke Delmotte	8:30 a.m.
2. Vote on Finance Committee Minutes of November 3, 2021	--	Brooke Delmotte	8:35 a.m.
3. Discuss Utilization Management (Forecast)	--	Susan Block	8:40 a.m.
4. Review Utilization Reports and Statements of Revenues and Expenditures	--	Lugeenya Blackstock	8:45 a.m.
5. Updated NOA and effect on FY2021-2022 Budget	--	Lugeenya Blackstock	9:00 a.m.
6. Re-ob./De-ob. Process discussion	--	Lugeenya Blackstock	9:10 a.m.
7. Review of DEL's Expenditure Validation (aka Desk Review) for Jan-Jun 2021	--	Lugeenya Blackstock	9:20 a.m.
8. Lee BOCC ARP Grant	--	Susan Block	9:25 a.m.
Adjournment			
Next Meeting –March 2, 2022			

Until further notice: All meetings will be held via Zoom.

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