



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**FINANCE (Budget Workgroup) COMMITTEE**  
**Meeting (via Teams) Minutes**  
**April 12, 2023**

**Purpose:** This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and to ensure adequate financial controls in coordination with appropriate staff and directors.

**Work Group Members, Present:**

**Laura R. Bright**, Chief Advancement Officer, Golisano Children’s Museum.  
**Tara Sherrod**, First Baptist Preschool, Representative of Faith-Based Childcare Providers

**Work Group Members, Absent:**

**Aaron Stitt**, Department of Children and Families, Regional Administrator

**ELC Staff:**

**Susan Block**, Outgoing, Chief Executive Officer; **Dr. Melanie Stefanowicz**, Incoming CEO, **Lugeenya Blackstock**, Chief Financial Officer.

(\*) Materials included in Finance Committee Packet.      (\*\*) Materials sent electronically to Committee Members.

Agenda Items	Discussion	Action/Assignments
1. Welcome and public comments	No members of the public were present.	Quorum established. Meeting started at 3:00 pm.
2. Presentation of proposed FY 2024 Budget	Lugeenya Blackstock reviewed the draft budget presentation, shared with the work group ahead of this meeting.	
3. Questions and Discussion	Questions about the amount of funding budgeted were asked. Discussion about major expenses, how we budget, and the need for a working budget were included in the conversation of the Work Group.	
4. Plan of Presentation for Finance Committee (4/19/23)	Laura Bright agreed to present this budget at the Finance Committee meeting on behalf of this Work Group	
5. Adjournment	The meeting adjourned at 3:43 pm.	