



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

FINANCE COMMITTEE

Meeting Agenda

June 6, 2024, 2024 - 8:30 a.m.

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 265 013 649 436

Passcode: LJJd7G

Purpose: This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and ensuring adequate financial controls in coordination with appropriate staff and directors.

Committee Members:

Brooke Goldstein, Finance Committee Chair, Provider Liaison/Operations Manager Early Steps, SWFL Health Planning Council

Sharon Love, Esq., Vice Chair, Long, Murphy & Shemkus, P.A.

Aaron Stitt, Department of Children and Families, Regional Administrator

Alex Breault, FutureMakers

Derek Burkholder, BD Property Management Group, LLC

ELC Staff:

Dr. Melanie Stefanowicz, Chief Executive Officer

Richard Cocchieri, Chief Financial Officer

Wynetta Upshaw, Chief Administrative Officer

Gilda Duran, Chief Programs Officer

Leona Adkins, Chief Quality Officer

Monica Gaddy, Administrative Coordinator

Agenda Items	Facilitator	Discussion and Actions
1. <u>a. Welcome and Public Comment</u> <u>b. Agenda Modifications</u>	Brooke Goldstein	
2. <u>Request Approval</u> of Finance Committee Meeting Minutes for the April 18, 2024, meeting	Brooke Goldstein	
3. <u>Discussion and Approval</u> of SR Utilization through April 2024	Brooke Goldstein	
4. <u>Discussion and Approval</u> of a. Summary of Revenues and Expenditures and Financial Statements b. FY 2025 Budget	Brooke Goldstein	

Agenda Items	Facilitator	Discussion and Actions
<p>5. <u>Request Approval of FY25 Contracts:</u></p> <ul style="list-style-type: none"> a. The Krizner Group b. Trace Enterprise dba Reach c. David Karem, PA d. Children’s Forum e. RCMA f. Department of Health in Collier County g. HRCC h. Tricia Delles, CPA i. RFP - Employee Benefits Package j. RFP – Computers and Computer-related Equipment 	<p>Brooke Goldstein</p>	
<p>7. <u>Next Meeting:</u> September 5, 2024 8:30 a.m. – 9:30 a.m.</p>	<p>Brooke Goldstein</p>	
<p>8. <u>Adjournment:</u></p>	<p>Brooke Goldstein</p>	