



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

September 28, 2016

9:00 – 11:00 AM

Board Members: **Gerry Poppe, Board Chair**, Chief Financial Officer, Waterman Broadcasting; **Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee**, Early Steps Program Director, Health Planning Council of SW Florida; **Peter Seif, Board Treasurer**, President, Synergy Networks; **Joe Paterno, Board Secretary**, Executive Director, Southwest Florida Workforce Development Board; **Damaris Boone**, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA); **Marshall Bower**, President/CEO, The Foundation for Lee County Public Schools; **Stephanie Busin**, Designee, Glades County Board of County Commissioners; **Katie Haas**, Senior Director of Florida Business Operations, Boston Red Sox; **Ashley Houk, Chair Program Committee**, Preschool Director, First Presbyterian Preschool; **Jennifer Lange**, Owner/Director, Little People's School; **Victor Mraz**, Financial Representative, Northwestern Mutual; **Dr. Joseph Pepe, Chair-Health, Safety, and Developmental Service Committee**, Health Department Administrator, Hendry & Glades Counties; **Sherrie Quevedo**, Department of Children and Families, Child Care Licensing; **Maggie Stevens**, Principal, Early Childhood Learning Services, Lee County School District; **Douglas Szabo, Esq.** Henderson, Franklin, Sterns and Holt; **Dr. Maureen Ungarean**, Director of Early Learning Programs, Collier County School District; **Andrew Wozniak, Esq.**, Salvatori, Wood, Buckel, Carmichael & Lottes; **Dr. Denis Wright, Chair-Nomination and Bylaws Committee**, Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern State College

(*) Materials included in Board Packet.

(**) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter	Suggested Time Frames
	Welcome and Introduction	Gerry Poppe, CFO, Waterman Broadcasting	
	1. Executive Committee Report*	Gerry Poppe	
	2. Financial Committee* A. Review of Financial Reports** <u>pgs.</u> B. SR Utilization and Waitlist** <u>pgs.</u> C. Proposal (RFP) for Winkler Ave.** <u>pgs.</u>	Peter Seif, Board Treasurer, President, Synergy Networks	
	3. Consent Agenda (Vote required)* Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration	Gerry Poppe	

	A. Approval of Meeting Minutes of June 22, 2016** <u>pgs.</u>		
	4. Committee Reports		
	4A. Human Resource (HR) Committee* 1. Paid Leave/Benefits: Discussion 2. Overtime Analysis** <u>pg.</u> 3. Succession Planning: Discussion	Trina Puddefoot, <i>Early Steps Program Director, Health Planning Council of SW Florida;</i>	
	4B. Program Committee	Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i>	
	4D. Nominations and Bylaws Committee* 1. Report: Sept. 9th Joint Board Meeting with ELC of Sarasota** <u>pgs.</u> 2. Proposed By-Laws Change** <u>pgs</u> 3. Board Changes and Vacancies** <u>pgs.</u> 4. Glades BOCC Designee** <u>pgs.</u> 5. Request for OEL Waiver	Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern College</i>	
	5. Report of the CEO* A. Executive Director's Report** <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>	
	6. Public Comments	Gerry Poppe	
	7. Adjournment	Gerry Poppe	
	Next Board Meeting: Please note, this meeting will be held at SWFL Workforce Dev. Board's Career Source office located at 3050 Horseshoe Dr. North Unit #110, Naples, Florida	November 16, 2016, 4:00 pm	

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.