



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA BOARD MINUTES

Tuesday, September 26, 2017
9:00 – 11:00 a.m.

Board Members Present: **Peter Seif**, Interim Board Chair, President, Synergy Networks; **Douglas Szabo, Esq.**, Board Treasurer, Henderson, Franklin, Sterns and Holt P.A.; **Marshall Bower**, President and CEO, The Foundation for Lee County Public Schools; **Katie Haas**, Senior Director of Florida Business Operations, Boston Red Sox; **Dr. Elizabeth McBride**, Director of Early Learning Programs, Collier County School District; **Victor Mraz**, Financial Representative, Blue Chip Financial of Southwest Florida; **Dr. Denis Wright**, Chair-Nominations and Bylaws Committee, Charlotte Campus President and V/P of Economic & Community Development, Florida Southwestern State College

Board Members Present via the phone: **Joe Paterno**, Board Secretary, Executive Director, Southwest Florida Workforce Development Board; **Damaris Boone**, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA); **Yara Duchesne**, Program Coordinator, Redlands Christian Migrant Association (RCMA); **Ashley Houk**, Chair-Program Committee, Preschool Director, First Presbyterian Preschool

Staff Present: **Susan Block**, CEO; **Gayla Thompson**, Chief Quality Officer; **Kim Usa**, Chief Operating Officer; **Ginger McHale**, Executive Admin. Asst. to CEO

Board Members Absent: **Dr. Trina Puddefoot**, Board Vice-Chair, Early Steps Program Coordinator, Health Planning Council of SW Florida; **Stephanie Busin**, Designee, Glades County Board of County Commissioners; **Jennifer Lange**, Owner/Director, Little People's School; **Sherrie Quevedo**, Child Care Regulation Supervisor, Department of Children and Families; **Stephanie Vick**, Healthy Department Administrator-Collier County

(*) Materials included in Board packet

(**) Materials posted on Sharepoint for Board Members' access

Agenda Items	Discussion	Action/Assignments
Welcome and Introductions	<ul style="list-style-type: none"> Mr. Seif called the meeting to order at 9:03 am. A quorum was established. 	

	<ul style="list-style-type: none"> Mr. Seif welcomed Dr. Elizabeth McBride to the Board. Dr. McBride is the newly appointed representative, appointed by the Collier County Public Schools Superintendent to complete the term which expires December 31, 2017. 	
Public Comments	<ul style="list-style-type: none"> Mr. Seif noted there were no public comments. 	
1. Executive Committee Report	<ul style="list-style-type: none"> Dr. Wright reported on the two appeal hearings held during the summer. The provider, Royal Crown Academy, in the first appeal failed to appear and the Coalition's termination was maintained. The second, Denson Family Child Care Home's Contract termination was overturned. A six month probation period was established to implement a Corrective Action Plan. 	
2. Finance Committee* A. SR Utilization and Waitlist**	<ul style="list-style-type: none"> Ms. Block discussed the increased number of School Readiness children being served, 4,586. The Wait list has increased to 1,359 children. 	
B. Update on OEL Grant Award**	<ul style="list-style-type: none"> Mr. Seif noted that the updated grant award information was included in the meeting materials. 	
3. Consent Agenda (Vote required)* Note: Any item on the Consent Agenda can be withdrawn by a Board Member for full Board consideration A. Approval of Meeting Minutes of the June 21, 2017 Board Meetings**	<ul style="list-style-type: none"> The 6/21/17 minutes were presented for approval. 	Motion made by Mr. Szabo and seconded by Mr. Bower. Motion approved.
Committee Reports		
4. Human Resource (HR) Committee A. Update	<ul style="list-style-type: none"> No report at this time. 	

5. Program Committee A. Update	<ul style="list-style-type: none"> Ms. Houk stated the meeting was cancelled due to Hurricane Irma and will be rescheduled. 	
6. Nominations & Bylaws Committee A. Approval: New Board Members: <ul style="list-style-type: none"> i. Kim Ross, Hanley Foundation** ii. Michele King, Lee Health** iii. Jason Himschoot, Esq., Goede, Adamczyk, DeBoest & Cross, PLLC** 	<ul style="list-style-type: none"> Dr. Wright presented Ms. Ross, Ms. King and Mr. Himschoot as new Board Members. 	<p>Motion made by Mr. Bower and seconded by Ms. Hass to accept the three new Board Members. Motion approved.</p>
B. Regional Board Meeting, 10/13/17	<ul style="list-style-type: none"> Dr. Wright announced the Regional Board Meeting with the Early Learning Coalitions of Sarasota and Florida’s Heartland will be October 13, 2017 at the FSW College Port Charlotte campus in room O-117. Directions and a FSW campus map will be emailed to the Board Members. Dr. Larry Miller with FSW School of Education will present the results of the Early Childhood Education Cost Study. 	
7. Report of the CEO** A. Executive Director’s Report**	<ul style="list-style-type: none"> Ms. Block thanked Dr. Wright for hosting the upcoming October 13th Regional Joint Board Meeting. Ms. Block discussed the ELC of Sarasota’s Board of Directors is developing a funding formula. Any change to the formula would require legislative support. 	

	<ul style="list-style-type: none"> • Ms. Block thanked the Board Members who participated in the two appeal hearings this summer. • Ms. Block discussed the Collier County Public School’s upcoming professional development sessions on kindergarten readiness. This invitation includes community preschool providers without any charge for these programs. Dr. McBride will provide a flyer for our providers. • Ms. Block announced our UW campaign will be in October. She invited any members who wish to participate in our campaign to do so. • Ms. Block discussed the hurricane damage our providers are dealing with. Ms. Quevedo has been sharing DCF’s inspection reports with the Coalition. Through the Coalition’s Continuity of Operations Plan (COOP) providers can apply for a loan. Ms. Boone reported on RCMA’s distribution set-up in Hendry to assist families. 	
8. Adjournment	The meeting adjourned by acclamation at 9:30a.m.	
Next Meeting	Wednesday, November 15, 2017 at 9:00 a.m.	