



ELC of SWFL
Human Resources/Personnel Committee
November, 2, 10:00 pm, via Zoom
Agenda

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure to make future recommendations to the Board of Directors.
2. To review the Employee Reference Guide and make recommendations for updates.

Committee Members: *Jason Himschoot, Esq., Committee Chair, Attorney, Maughan, Himschoot and Adams Law Group; PLLC, Dr. Trina Puddefoot, Executive Director, Early Steps – Health Planning Council; Marshall Bower President/CEO, The Foundation for Lee County Public Schools; Joe Paterno, Executive Director, Southwest Florida Workforce Development Board and Dr. Beth McBride, Director, Early Learning Collier County Public Schools.*

ELC Staff: Susan Block, CEO; Wynetta Upshaw, HR Director

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	<i>Jason Himschoot</i>
Vote to Approve September 9, 2021, Minutes	<i>Jason Himschoot</i>
ELC Update <ul style="list-style-type: none"> • Compensation & Classification Study • Review Results: Staff Engagement Survey • Discussion and Recommendation: CEO Evaluation 	Susan Block
<ul style="list-style-type: none"> • Status: Benefits Broker & Status of 2022 Benefits Quote 	Wynetta Upshaw
Employee Reference Guide: <ul style="list-style-type: none"> • Review and Approval, #706, 2 for 1 Conversation 	Wynetta Upshaw
Update: CEO Job Description	Wynetta Upshaw
New Business Items	All

Next Meeting Scheduled: January 4, 2022, 1:30 pm

All

HR Committee Meeting

Time: November 2, 10 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83190357882?pwd=RzdoY3hQWDhhRStaYUppbmdMS0pzZz09>

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