



ELC of SWFL
Human Resources/Personnel Committee
November 4, 2024, 1:30 pm
Agenda

Microsoft Teams meeting
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 Meeting ID: 210 249 620 055
 Passcode: 6EJJEY

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure to make future recommendations to the Board of Directors.
2. To review the Employee Reference Guide and make recommendations for updates.

Committee Members:

Dr. Beth McBride, Director, Early Learning Collier County Public Schools
Dr. Trina Puddefoot, Executive Director, Early Steps – Health Planning Council
Barbara Short, Quality Assurance Program Manager, Southwest Florida Workforce Development Board

ELC Staff:

Dr. Melanie Stefanowicz, CEO
Wynetta Upshaw, Chief Administrative Officer
Monica Gaddy, Administrative Coordinator

Agenda Item	Facilitator	Discussion and Action
01. Welcome and Public Comment	Dr. Beth McBride	
02. <u>Approve:</u> Meeting Minutes <ul style="list-style-type: none"> • October 26, 2023 	Dr. Beth McBride	
03. <u>Discussion:</u> <ul style="list-style-type: none"> • CFO Search • Interim Staffing Model • Staff Professional Development • ELC Hiring Challenges 	Dr. Beth McBride	
04. New Business Items	Dr. Beth McBride	
05. Next Meeting Scheduled: February 22, 2024 1:30 p.m. – 3:00 p.m.	Dr. Beth McBride	