



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE
Meeting Agenda
September 14, 2022
10:00 AM

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Marshall Bower, Interim Board Chair, Chair-Events Committee;** *President/CEO, The Foundation for Lee County Public Schools;* **Douglas Szabo, Vice-Chair, Attorney, Henderson, Franklin, Sterns and Holt;** **Brooke Delmotte, Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council;** **Michele King, Chair-Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SW Florida;**; **Jason Himschoot, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group;** **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College**

ELC Staff: **Susan Block, Chief Executive Officer;** **Leona Adkins, Chief Quality Office;** **Gilda Duran, Chief Programs Officer;** **Lugeenya Blackstock, Chief Financial Officer**

(*) *Materials included in Executive Committee Packet.*
(**) *Materials posted on SharePoint for Committee Members.*

| Agenda Items | Facilitator/Presenter |
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| Welcome and Introductions | Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i> |
| Public Comments | Marshall Bower |
| 1. Executive Committee* A. Approval of Meeting Minutes of Executive Committee June 8, 2022** B. Approval of Draft Policy: Aggressive Clients <u>pgs.</u> C. Approval: Recommendation for Local Eligibility Priorities for Children <u>pgs.</u> | Marshall Bower |
| 2. Vote to Move the Board Meeting Minutes of June 22, 2022** | Marshall Bower |
| 3. Finance Committee A. Review: SR Utilization Management Forecast <u>pgs.</u> B. Review and Approval of Utilization Reports and Statements of Revenues and Expenditures <u>pgs.</u> | Brooke Delmotte, Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council |

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| <p>C. Approval: FY 2023 Budget Amendment (new NOA) <u>pgs.</u></p> <p>D. Approval: FY 23 contracts</p> <p>E. Fred Pryor Professional Development Contract <u>pgs.</u></p> <p>F. Element Technology <u>pgs.</u></p> <p>G. Approval: Updated Fiscal Policies <u>pgs.</u></p> <p>H. Approval: FY 23 Scrap Inventory <u>pgs.</u></p> | |
| <p>4. HR Committee*</p> <p>A. Approval: ERG Policy Changes <u>pgs.</u></p> | <p>Jason Himschoot, <i>Attorney, Maughan, Himschoot & Adams Law Group</i></p> |
| <p>5. Nominations & Bylaws Committee</p> <p>A. Approval: ELC Bylaws changes <u>pgs.</u></p> <p>B. Board Development: Presentation, Family Child Care</p> | <p>Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i></p> |
| <p>6. Events Committee</p> <p>A. Event Update: Business Breakfast, October 28, 2022</p> | <p>Marshall Bower</p> |
| <p>7. Review Agenda for the Board Meeting, September 28, 2022</p> | <p>Marshall Bower</p> |
| <p>Adjournment</p> | <p>Marshall Bower</p> |
| <p>Next Meeting</p> | <p>Wednesday, November 2, 2022</p> |
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All meetings are Hybrid – attend in person or via Zoom.