



ELC of SWFL
Human Resources/Personnel Committee

Agenda
February 27, 2018

1:30 pm

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors
2. To review the Employee Reference Guide and make recommendations for updates

Committee Members: **Jason Himschoot, Esq., Committee Chair**, Goede, Adamczyk, DeBoest & Cross, PLLC **Trina Puddefoot**, Executive Director, Early Steps – Health Planning Council; **Pamela Hebert**, HR Director, Goodwill Industries; **Marshall Bower President/CEO**, The Foundation for Lee County Public Schools; **Stephanie Vick**, Healthy Department Administrator-Collier County.

Staff: **Susan Block**, CEO

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	Jason Himschoot
Vote to Approve December 12, 2017 Minutes	Jason Himschoot
ELC Update	Susan Block
Update: Compensation Data – “Guide for Evaluating ELC Jobs and Salary Pay”	Susan Block
Report on Annual Performance Evaluation: Executive Director	Jason Himschoot
2018-2019 Budget Recommendations	All
New Business Items	All
Next Meeting Scheduled: May 1, 2018	All

All meetings are held at the Early Learning Coalition 2675 Winkler Ave, Ft Myers, FL 33901 unless otherwise noted. The conference call-in # is 515-603-4913. The access code is 826749#.

