



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee

Meeting Minutes

January 5, 2021

3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members via Zoom: **Dr. Kelly Roy**, Chair *Professor/Early Childhood Education Coordinator, Florida Southwestern State College*; **Kim Ross**, *Ross Dynasty Cares*; **Selina Jefferson**, *Dew of Hermon Child Care*

Committee Member, Absent: **Kim Jordan**, *Interim Superintendent, Glades County Public Schools*; **Roger Mercado**, *Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners*;

Staff Member: **Susan Block**, *Chief Executive Officer*;

Agenda Items	Discussion	Actions
Welcome and Introductions: Committee Update	<ul style="list-style-type: none"> • Dr. Roy opened the meeting at 3:01pm. 	Quorum was established
Approval of Meeting Minutes for <ul style="list-style-type: none"> • October 27, 2020 		Motion to approve the minutes from October 27, 2020 by. Selina Jefferson. Second by Kim Ross. Motion approved.
ELC Update <ul style="list-style-type: none"> • Strategic Plan 2.3.2020 Update 	<ul style="list-style-type: none"> • The committee reviewed the 2020-2022 Strategic Plan to note progress. • It was suggested that the New Board Member Orientation Handbook be available for all board members. This information can be found on the Board SharePoint site. 	The updated plan with progress notes will be presented to the Executive Committee.
Review of Board Vacancies and Recruitment Efforts:		

<ul style="list-style-type: none"> • Current Roster: Status Update • Slate of Officers, Annual Meeting, January 2021 • Governor’s Appointees: Status 		
Board Development <ul style="list-style-type: none"> • January: New Member Introduction and Orientation • Future Trainings – 3/17/21, 5/5/21 & 6/16/21 	<ul style="list-style-type: none"> • At the beginning of the January 27, 2021, new members will introduce themselves and ask a question about the ELC, something they wish to know. Continuing board members will be asked to introduce themselves and share, “what is important for the new members to know about the ELC?”. This will be used as an icebreaker at the beginning of the meeting and takes the place of the mini training. • Topics for upcoming mini-trainings are: March 17, 2-21 – Provider Contracting; May 5, 2021, New Legislative Initiatives, and June 16, 2021-ELC Challenges and Opportunities, 2020-2021. 	
Meeting adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 3:17 pm 	Next committee meeting is 2/23/2021, 3 pm.

Meetings are held via Zoom.

Join Zoom Meeting 2/23/21

<https://us02web.zoom.us/j/88351761489?pwd=N2lmNTM2djZjS1VXKzVldmM4UWd5UT09>

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