



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
Nominations & By-Laws Committee via Zoom
Meeting Minutes
April 19, 2022
3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition’s Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition’s required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Kelly Roy**, Chair Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Rebecca McKellar**, Creative World Schools, Private for-Profit Child Care; **Kim Ross**, Ross Dynasty Cares; **Mary Grace Romo**, Director, Early Childhood Learning Services, Lee County Public Schools and

Presenters: **Erin Smelter**, Executive Director, & **Molly Grant**, Deputy Director, Association of Early Learning Coalitions (AELC)

Committee Members: **Absent Tanya Williams**, Director, Collier County Library Designee-Collier Board of County Commissioners.

Staff Members: **Susan Block**, Chief Executive Officer

Agenda Items	Discussion	Actions
Welcome & Public Comment	Meeting opened at 3:03 PM	<ul style="list-style-type: none"> • Quorum was established
Board Development: <ul style="list-style-type: none"> • Strategic Planning: May 2022 	<p>Molly Grant provided an overview for the creation of the Board’s Strategic Plan for 2022-2024 using end statements and goal statements.</p> <p>Susan Block shared all six strategic areas, two of which will be for the board to create. Staff will be responsible for the other four.</p> <p>Erin Smeltzer led the committee in discussion about each of the two end</p>	<ul style="list-style-type: none"> •

	<p>statements. Molly Grant will prepare draft notes for the committee to bring the board.</p> <p>Molly and Erin will work with ELC staff to draft the remaining four statements.</p>	
<p>Approval of Meeting Minutes for</p> <ul style="list-style-type: none"> February 15, 2022 		<ul style="list-style-type: none"> Motion to approve the February 15, 2022, minutes by Rebecca McKellar. Second by Mary Grace Romo. Motion approved.
<p>ELC Update</p>	<p>Susan Block reported on challenges at the ELC to fill staff vacancies. In the 2023 year, the ELC is expected to receive a large increase in School Readiness funding. Tonight, Susan Block will participate in the Superintendent's Forum at the School District of Lee County with a focus on collaboration between the district and private providers.</p>	
<p>Review of Board Vacancies and Recruitment Efforts:</p> <ul style="list-style-type: none"> Current Roster: Status Update and Roster Review Governor's Appointees: Status 	<ul style="list-style-type: none"> There are three vacancies for Gubernatorial appointees. This remains the highest priority for recruitment. Susan Block reviewed the current board roster, noting, Joe Paterno is retiring. A new designee will be announced by incoming director Peg Elmore. At the end of 2022, Marshall Bower terms off the board; Doug Szabo, Jason Himschoot and Michele King are eligible to serve a second term. 	
<p>Adjournment: Next meeting – May 24, 2022</p>	<ul style="list-style-type: none"> Meeting ended at 3:59 pm. 	<ul style="list-style-type: none"> Motion to adjourn by Mary Grace Romo. Second by Rebecca McKellar. Motion approved.

