



# EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee via Zoom

Meeting Minutes

January 9, 2023

3:30 pm

**Purpose:** This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

## Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:** **Rebecca McKellar**, Committee Chair, Creative World Schools, Private For-Profit Child Care; **Dr. Kelly Roy**, Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Kim Ross**, Ross Dynasty Cares

**Committee Members, Absent:** **Mary Grace Romo**, Director, Early Childhood Learning Services, Lee County Public Schools  
**Tanya Williams**, Director, Collier County Library *Designee-Collier Board of County Commissioners.*

**Staff Members:** **Susan Block**, Chief Executive Officer

Agenda Items	Discussion	Actions
<b>Welcome &amp; Public Comment</b>	Meeting opened at 3:30 pm by incoming Committee Chair, Rebecca McKellar	<ul style="list-style-type: none"> <li>• Quorum was established</li> </ul>
<b>Approval of Meeting Minutes for November 1, 2022</b>	November 1, 2022, meeting minutes were presented.	<ul style="list-style-type: none"> <li>• Motion to approve by Kim Ross. Second by Kelly Roy. Motion approved.</li> </ul>
<b>ELC Update</b>	<ul style="list-style-type: none"> <li>• Susan Block reported that members of the legislature are busy organizing for the 2023 Legislative Session. At this time, there are no early learning bills on the docket however, it is expected that the funding methodology for School Readiness will be refined this year.</li> <li>• A board sponsored staff appreciation luncheon is being organized for either February 10<sup>th</sup> or 24<sup>th</sup>.</li> </ul>	
<b>Board Development:</b> <ul style="list-style-type: none"> <li>• Planning 2:204 Meetings: Family Child Care, Other topics</li> </ul>	<ul style="list-style-type: none"> <li>• After some discussion, the committee agreed to schedule board development, as follows: 2/1/23 – none, due to CEO interview schedule; 3/15/23 – If available, incoming CEO will be invited to participate in the 3/15/23 meeting;</li> </ul>	<ul style="list-style-type: none"> <li>• Susan Block will work with the ELC staff to present a dashboard in February.</li> </ul>

<ul style="list-style-type: none"> <li>Strategic Planning: Dashboard – table for January meetings</li> </ul>	<p>5/3/23; Lois Kendricks will be invited to present on Family Child Care; 6/21/23 – ELC Efforts to build Child Care Capacity: Report on Lee County Progress</p> <ul style="list-style-type: none"> <li>Due to workload and continuing challenges managing the workload, the dashboard has not yet been created.</li> </ul>	
<ul style="list-style-type: none"> <li>Review of Board Vacancies and Recruitment Efforts: Governor’s Appointees</li> </ul>	<p>Efforts to recruit applicants for the Governors consideration remain unsuccessful, to date.</p>	
<p><b>Adjournment:</b></p>	<ul style="list-style-type: none"> <li>February 23, 2023</li> </ul>	<ul style="list-style-type: none"> <li>Meeting adjourned at 3:50 pm</li> </ul>