



**EARLY LEARNING COALITION OF
SOUTHWEST FLORIDA
Nominations & Bylaws Committee**

Meeting Agenda

April 4, 2024

3:00 p.m.

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 253 305 709 739

Passcode: rPJG7u

Purpose: The Nominations and Bylaws committee is responsible for approving and ensuring adherence to the Coalition’s By-laws, is responsible for recruiting members, nominating officers, development of policies, as it relates to board membership and upholding the Coalition’s required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by the Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Develop and oversee ELCSWFL Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members:

Rebecca McKellar, Nominations & Bylaws Committee Chair, Creative World Schools, Private For-Profit Child Care

Dr. Kelly Roy, Professor/Early Childhood Education Coordinator, Florida Southwestern State College

Kim Ross, Owner, Ross Dynasty Cares

TBD - Pending, Director, Early Childhood Learning Services, Lee County Public Schools

Tanya Williams; Interim Director, Public Services Department, Collier County *Designee-Collier Board of County Commissioners*.

Staff Members:

Dr. Melanie Stefanowicz, Chief Executive Officer

Monica Gaddy, Administrative Coordinator

| Agenda Items | Facilitator | Discussion and Action |
|--|--------------------|--|
| 01. <u>Welcome & Public Comment</u> | Rebecca McKellar | The meeting was called to order at 3:03 pm. by Rebecca McKellar. There was no public comment. |
| 02. <u>Approval:</u> a. Meeting Minutes for January 4, 2024, and February 22, 2024 | Rebecca McKellar | Motion to approve meeting minutes for January 4, 2024 and February 22, 2024, made by Kelly Ross. Seconded by Rebecca McKellar. |
| 03. <u>Discussion:</u> a. Review draft process/procedures for new member orientation | Rebecca McKellar | Draft of revised orientation for the new board members was shared with the committee. 1. Request feedback from current board members. 2. Create a Board member Bio and photo to be a part of new packet. |

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| b. On the horizon: Governance & Bylaws Revision | | 3. Orientation focuses on board members' governance responsibilities and fiscal oversight of the Coalition and includes an overview of the strategic plan and important initiatives. |
| 04. Board Development: | Rebecca McKellar | 1. Reach Marketing will be prepared to share the status of rebranding and provide samples of ideas for the new logo at the May 2, 2024, board meeting. |
| 05. Next Meeting Date: May 30, 2024, at 3:00 p.m. | Rebecca McKellar | The next meeting was rescheduled from May 30th to May 21, 2024, at 3:00 p.m. |
| 06. Adjournment | Rebecca McKellar | |

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