EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
Program Committee Meeting Minutes
Friday, June 02, 2023
9:00 – 11:00 am

Purpose: The purpose of the Program Committee is to provide professional supports and leadership to advance the quality of early learning programs in Collier, Glades, Hendry, and Lee Counties

Committee Members:
Presiding - Michele King Committee Chair, ELC Board, Golisano Children’s Hospital

Damaris Boone Redlands Christian Migrant Association
Danna Breeden Collier Health Dept and ELC Nurse
Rodrigo Gamboa-Dominguez Challenged Minds Learning Center
Patricia Dominguez Challenged Minds
Ashley Houk First Presbyterian Church, Naples
Heather Singleton Child’s Path
Michelle Starr Collier County Public Schools
Donna Hernandez Fort Myers Technical College
Penny Norton Division of Early Learning
Ana Neuhauser RCMA
Jodi Garrett Child’s Path
Joanne Pachiva Lee County School District
Stephanie Rode St. Andrews Catholic School
Donna Killion Discovery Day Academy IV
Jami Slack Open Doors Preschool
Yara Duchesne RCMA

Jenn Faber Children’s Council
Dr. Carol Frink Lee County School District
Tia Knapp ABC Academy
Rachel McIntyre Open Doors Lehigh Acres and Estero
Jim Ragusa Guadalupe Center
Mary Grace Romo Lee County School District
Kelly Roy ELC Board Member – FSW
Char-Nequa Smith Florida Health Department
Paul Welch Sonrise Academy
Angela Anderson Guadalupe Center
Rita Dellatore Kid City
Marie Liebensohn Lee Memorial
Mandy Willis Faith Academy
JoAnne Fuciu Lee Memorial System
Megan Greeley-Gibson The Children’s Community Center
Rebecca McKellar Creative World
Danna Breeden Collier Health Department and ELC Nurse

Staff Members:
Dr. Melanie Stefanowicz, CEO
Gilda Duran, Chief Programs Officer
Leona Adkins, Chief Quality Officer
Cheryl Carpenter, Director of Early Childhood
Bronwyn Gogia, Director of Assessment and Screening
Brenda Griffin, Director of Professional Development

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<tr>
<th>Agenda Items</th>
<th>Facilitator</th>
<th>Discussion and Actions</th>
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<tr>
<td>Welcome</td>
<td>Michele King</td>
<td>Meeting called to order 9:03 a.m. and a quorum was established.</td>
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<tr>
<td>ELC Report / Legislative</td>
<td>Dr. Melanie</td>
<td>A 2023 legislative update provided to include funding</td>
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<tr>
<td>Update(s)</td>
<td>Stefanowicz</td>
<td>and policy updates.</td>
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<tr>
<td>Approval of Meeting Minutes for April 14, 2023</td>
<td>Michele King</td>
<td>Motion to accept minutes made by Heather Singleton and Jamie Slack seconded. Motion carried.</td>
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<tr>
<td>Grant Updates</td>
<td>Leona Adkins</td>
<td>The ARPA Round 1 and Round 2 Grants closed to all applicants as of May 11, 2022. CRSSA funding, Mental Health funding, Save the Children, and ELC disaster relief have all been processed and distributed to providers.</td>
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<td>Enrollments and Waitlist; Program updates</td>
<td>Gilda Duran</td>
<td>Thirty-four households with forty-eight children have been pulled from the waitlist. 6-Collier, 2-Hendry, 0-Glades, 2-Hendry, and 26-Lee County.</td>
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<td>Health &amp; Safety updates and concerns</td>
<td>Danna Breeden</td>
<td>Ms. Breeden supplied health and safety updates. Announced the next Nurses’ Town Hall meeting for July. A link will be provided prior to the meeting.</td>
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<td>CLASS Assessment SR and VPK Provider Contracts</td>
<td>Cheryl Carpenter</td>
<td>All VPK CLASS assessments have been completed. Currently (12) summer VPK classrooms to be assessed, (2) providers lost their exemption. (4) providers will receive TA interviews. Summer TA will be offered during the summer months. Pre-K Training will start in August. (24) sessions of group training coming. 08/01/23 MMCI offered training. Series will take (12) weeks on each Tuesday in August from 6:30p.m.-7:30pm. Early Childhood Specialist (ECS) will provide observer training for Infants and toddlers.</td>
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<td>Child Assessment and ASQ updates</td>
<td>Bronwyn Gogia</td>
<td>April has been wrapped up. All children included in May’s payments. 34 referrals in May. Parent TA up 49% from April. Provide TA up 61% for children needing extra assistance.</td>
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<td>Training updates, Provider Profiles</td>
<td>Brenda Griffin</td>
<td>Providers have been given a 1-year grace period to receive coaching and improve performance if they scored below a (4). Jessica Stone will speak with providers about summer groups. Lee County has a new parent Grant. Lee County Health Planning Council will have a new website: Additional providers suggested for training to conduct child assessments. A link to the Nurses Town Hall was provided.</td>
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<td>Open Discussion</td>
<td>Michele King</td>
<td>CEU training will begin in July. Nurse Town Hall will discuss Medical Disability</td>
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<td>Next Meeting</td>
<td>Michele King</td>
<td>September 08, 2023</td>
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<td>Adjournment</td>
<td>Michele King</td>
<td>9:34 a.m.</td>
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