

EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board of Directors

Meeting Agenda

March 14, 2024

9:00 a.m.

Microsoft Teams meeting

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Meeting ID: 271 630 653 843

Passcode: e3xVsc



Board Members:

Laura R. Bright, Interim Board Chair, Chief Advancement Officer, Golisano Children’s Museum

Sharon Love, Esq., Vice Chair, Long, Murphy & Shemkus, P.A.

Dr. Beth McBride, Board Secretary, Director, Early Learning, Designee-Collier County Public Schools

Brooke Goldstein, Board Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council

Michele King, Chair Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL

Rebecca McKellar, Chair, Nominations & Bylaws Committee, Creative World Schools, Private for-Profit Childcare

Dr. Kelly R. Kantz Roy, Professor/Coordinator of Early Childhood Education, Florida Southwestern

Alex Breault, Partnership Manager, FutureMakers Coalition

Barbara Short, Quality Assurance Program Manager, CareerSource Southwest Florida

Chantal Porte, Regional Supervisor for Childcare Licensing, Department of Children and Families

TBD, Director, Early Childhood Learning Services, Lee County Public Schools

Kimberly Ross, Owner, Ross Dynasty Cares

Tara Sherrod, Chair, Events Committee, Director, First Baptist Preschool, Representative of Faith-Based Childcare Providers

Shay Smith, Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County

Aaron Stitt, Florida Department of Children and Families

Tanya Williams, Interim Public Services Director, Collier County, Designee-Collier Board of County Commissioners

ELC Staff:

Dr. Melanie Stefanowicz, Chief Executive Officer

Leona Adkins, Chief Quality Officer

Gilda Duran, Chief Program Officer

Wynetta Upshaw, Chief Administrative Officer

Monica Gaddy, Administrative Coordinator

Agenda Items	Facilitator	Discussion and Actions
Welcome and Introductions	Laura Bright	
Chair’s Update		
Public Comment	Laura Bright	
1) Board: a. Approve Board Meeting Minutes from January 31, 2024	Laura Bright	

Agenda Items	Facilitator	Discussion and Actions
<p>2) Finance Committee</p> <p>a) <u>Discussion and Request Approval:</u> i. Single Audit Update Ed Moss, Managing Partner Jon Duffy, Audit Manager Moss Krusick & Associates</p> <p>b) <u>Discussion:</u> SR Utilization Management Forecast through January 2024</p> <p>c) <u>Request Approval:</u> of Utilization Reports and Statements of Revenues and Expenditures and Financial Statements</p> <p>d) <u>Request Approval:</u> of FY24 Contracts and Requests for Proposals (RFP)</p> <p>i. None</p>	<p>Brooke Goldstein</p>	
<p>3) Human Resources Committee:</p> <p>a. <u>Informational:</u> Staffing Update</p> <p>i. <u>Approve:</u> CEO 6-month evaluation and merit pay eligibility (<i>Reference Employee Resource Guide Policy 409: Merit Pay</i>)</p>	<p>Dr. Beth McBride</p>	
<p>4) Nominations & Bylaws Committee</p> <p>a. <u>Discussion and Request Approval:</u> New board member recruitment:</p> <p>i. See candidate applications in the meeting packet:</p> <ol style="list-style-type: none"> 1. Chelsea Gonzalez 2. Derek Burkholder 3. Rashandra Croskey <p>•Please review and consider each candidate individually.</p> <p>b. <u>Discussion & Request Approval:</u> New board member replacement of Mandatory Member: SDLC Director of Early Childhood Development</p> <p>i. See application in the meeting packet:</p> <ol style="list-style-type: none"> 1. Angela Nader <p>c. <u>Informational:</u> Legislative Update Molly Grant Executive Director Association of Early Learning Coalitions</p>	<p>Rebecca McKellar</p>	
<p>5) Events Committee:</p> <p>a. <u>Discussion:</u> 2023-2024 events and fundraising initiatives</p>	<p>Tara Sherrod</p>	

Agenda Items	Facilitator	Discussion and Actions
6) Program Committee: a. Quality and Program Services Updates	Michele King	
7) CEO Report a. DEL Accountability Monitoring b. DEL Fiscal Monitoring c. Kindergarten Readiness Rates	Melanie Stefanowicz	
8) Next Board Meeting: May 2, 2024 9:00 a.m. to 11:00 a.m.	Laura Bright	
Adjournment	Laura Bright	

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