



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

June 17, 2020

9:00-11:00 am

**Board Members:** **Marshall Bower**, Interim Board Chair; **Chair-Events Committee**, *President/CEO, The Foundation for Lee County Public Schools*; **Nate Halligan**, Board Vice-Chair, *Asst. Vice President/Small Business Portfolio Manager, Busey Bank*; **Doug Szabo**, Board Treasurer, *Attorney, Henderson, Franklin, Starnes and Holt, P.A.*; **Selina Jefferson**, Board Secretary, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Jeff Alluri**, Principal, *VP Consulting, Element Technologies, LLC*; **Damaris Boone**, Chair-Program Committee, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Rita Dellatore**, Owner/Director, *Kid City Early Learning Academy, LLC*; **Brooke Delmotte**, Provider Liaison/Operations Manager, *Early Steps, SWFL Health Planning Council*; **Yara Duschene**, Program Director, *RCMA*; **Jason Himschoot**, Chair-Human Resources Committee, *Attorney, Maughan, Himschoot and Adams Law Group*; **Kim Jordan**, Interim Superintendent, *Glades County Public Schools District*; **Michele King**, Director Child Advocacy Program, *Golisano Children's Hospital of SWFL*; **Selena Lucas**, Assistant Community Health Nursing Director, *Designee-Florida Department of Health Collier County*; **Roger Mercado**, Director, *Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners*; **Jim Palmer**, Child Care Regulations Supervisor, *Department of Children and Families*; **Joe Paterno**, Executive Director, *CareerSource Southwest Florida*; **Kimberly Ross**, Owner, *Ross Dynasty Cares*; **Dr. Kelly Roy**, Chair-Nominations & By-Laws Committee, *Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*

(\*) Materials included in Board Packet.

(\*\*) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	Welcome and Introductions	<b>Marshall Bower</b> , Interim Board Chair, Chair-Events Committee, <i>President/CEO, The Foundation for Lee County Public Schools</i> ;
	Public Comments	Marshall Bower

<p>1 2 3 4</p>	<p><b>1. Executive Committee Report*</b>  <b>A. Debriefing on ELC’s Telework Experience</b>  <b>B. Approval: FY 20-21 Anti-Fraud Plan** <u>pgs.</u></b>  <b>C. Approval of Contracts:</b>  <b>1.C.1 RCMA VPK FY20-21 Contract-Board Information Only;</b>  <b>1.C.2 RCMA SR &amp; VPK FY20-21 Contract in Immokalee Related Party Contract-Requires Board Approval;</b>  <b>1.C.3 Collier County Department of Health** <u>pg.</u></b>  <b>D. Approval: OEL Grant Amendment, FY2019-2020 <u>pgs.</u></b>  <b>E. Approval: Meeting Calendar FY2020-2021** <u>pg.</u></b></p>	<p>Marshall Bower</p>
<p>5</p>	<p><b>2. Consent Agenda (Vote required)*</b>  <b>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</b></p> <p><b>Approval of Board Meeting Minutes of May 20, 2020 ** <u>pgs.</u></b></p>	<p>Marshall Bower</p>
	<p><b>Committee Reports</b></p>	
<p>6 7 8 9 10</p>	<p><b>3. Financial Committee*</b>  <b>A. SR Utilization Forecast** <u>pg.</u></b>  <b>B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u></b>  <b>C. Approval: Form 990** <u>pgs.</u></b>  <b>D. Approval: FY20-21 Budget** <u>pgs.</u></b>  <b>E. Approval: Continuation of Broad Authority** <u>pg.</u></b></p>	<p>Doug Szabo, <i>Attorney, Henderson, Franklin, Starnes &amp; Holt, P.A.</i></p>
	<p><b>4. Program Committee</b>  <b>A. Update</b></p>	<p>Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i></p>
	<p><b>5. Events Committee</b>  <b>A. Update</b></p>	<p>Marshall Bower</p>
<p>11</p>	<p><b>6. HR Committee*</b>  <b>A. Approval: Employee Reference Guide policies, Sections 709, 910, 918 &amp; 919** <u>pgs.</u></b></p>	<p>Jason Himschoot, <i>Attorney, Maughan, Himschoot and Adams Law Group</i></p>

	<b>7. Nominations &amp; By-laws Committee</b> <b>A. Update</b>	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>
<b>12</b> <b>13</b>	<b>8. Report of the CEO*</b> <b>A. Executive Director's Report** <u>pgs.</u></b> <b>B. Report: Community Capacity** <u>pgs.</u></b>	Susan Block, <i>CEO, ELC of SWFL</i>
	<b>9. Adjournment</b>	Marshall Bower
	<b>Next Board Meeting: September 30, 2020</b>	

Until further notice: All meetings will be held via Zoom.