**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**

Board Meeting Agenda  
November 18, 2020  
9:00-11:00 am

**Board Members:** Marshall Bower, Interim Board Chair; Chair-Events Committee, President/CEO, The Foundation for Lee County Public Schools; Nate Halligan, Board Vice-Chair, Asst. Vice President/Small Business Portfolio Manager, Busey Bank; Doug Szabo, Board Treasurer, Attorney, Henderson, Franklin, Starnes and Holt, P.A.; Selina Jefferson, Board Secretary, Mount Hermon Ministries/Dew of Hermon Early Learning Center; Jeff Alluri, Principal, VP Consulting, Element Technologies, LLC; Damaris Boone, Chair-Program Committee, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA); Rita Dellatore, Owner/Director, Kid City Early Learning Academy, LLC; Brooke Delmotte, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council; Yara Duchesne, Program Director, RCMA; Jason Himschoot, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group; Kim Jordan, Interim Superintendent, Glades County Public Schools District; Michele King, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL; Selena Lucas, Assistant Community Health Nursing Director, Designee-Florida Department of Health Collier County; Roger Mercado, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners; Jim Palmer, Child Care Regulations Supervisor, Department of Children and Families; Joe Paterno, Executive Director, CareerSource Southwest Florida; Kimberly Ross, Owner, Ross Dynasty Cares; Dr. Kelly Roy, Chair-Nominations & By-Laws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College

(*) Materials included in Board Packet.  
(**) Materials available on Sharepoint for Board Members.

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<tr>
<th>Document Number</th>
<th>Agenda Items</th>
<th>Facilitator/Presenter</th>
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<tr>
<td></td>
<td>Welcome and Introductions</td>
<td>Marshall Bower, Interim Board Chair, Chair-Events Committee, President/CEO, The Foundation for Lee County Public Schools;</td>
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<td>Public Comments</td>
<td>Marshall Bower</td>
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<tr>
<td>1. Executive Committee Report*</td>
<td><strong>A. Update</strong></td>
<td>Marshall Bower</td>
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|   | 2. Consent Agenda (Vote required)*  
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<td></td>
<td>Approval of Board Meeting Minutes of September 30, 2020 ** pgs. 1-7</td>
<td>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</td>
<td>Marshall Bower</td>
<td>Committee Reports</td>
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|   | 3. Financial Committee*  
|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
|   | A. Discuss Utilization Forecast** pg. 8  
|   | B. Review of Utilization Reports and Statements of Revenues and Expenditures** pgs. 9-27  
|   | C. Update on NOA** pg. 28  
|   | D. Update on Audit and Monitoring  
|   | E. Summary of Expenditures: Broad Authority  

|   | 4. Events Committee  
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<td>Marshall Bower</td>
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|   | 5. HR Committee*  
|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
|   | A. Approve Updated Job Description: CEO** pgs. 29-32  
|   | B. Revised ELC Organization Chart** pg. 33  

|   | 6. Nominations & By-laws Committee  
|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
|   | A. Recognition of Outgoing Members: Yara Duchesne, Program Director, RCMA and Selena Lucas, Assistant Community Health Nursing Director, Designee-Florida Department of Health Collier County  
|   | B. Motion to approve Kim Ross for board membership, January 1, 2021 to December 31, 2024  
|   | C. Incoming Board Members: Char-Nequa Smith, Lee County DOH and Beth McBride, Collier County Public Schools, Head Start Designee** pgs. 34-39  
|   | D. Board Development: “Eligibility” and “Appeals Hearing Orientation” | Dr. Kelly Roy, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College |
**7. Program Committee**

**A. Update**

Damaris Boone, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*

**8. Appeals Committees**

**A. Bloom Appeal, 10/8/2020**

B. Snowden Appeal, 10/8/2020

Nate Halligan Board Vice-Chair, Asst. Vice President/Small Business Portfolio Manager, Busey Bank

Doug Szabo

**9. Report of the CEO**

**A. Executive Director’s Report**

Susan Block, *CEO, ELC of SWFL*

**pgs.**

**10. Adjournment**

Marshall Bower

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**Next Board Meeting: January 27, 2021**

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Join Zoom Meeting November 18, 2020

https://us02web.zoom.us/j/85193406825?pwd=bmNvaDFoeTJ4aGpGVHNpNF3cGcHF3Zz09

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