



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE**

**Meeting Agenda
May 2, 2018
10:00 – 11:15 AM**

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Peter Seif, Interim Board Chair**, *President, Synergy Networks*; **Douglas Szabo, Board Treasurer**, *Attorney, Henderson, Franklin, Sterns and Holt*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Jason Himschoot, Chair-Human Resources Committee**, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC*; **Dr. Denis Wright, Chair-Nominations & Bylaws Committee**, *Charlotte Campus President and VP of Economic & Community Development, Florida Southwestern State College*

(*) *Materials included in Executive Committee Packet.*

(**) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Peter Seif, <i>President, Synergy Networks</i>
Public Comments	Peter Seif
1. Executive Committee* A. Approval of Meeting Minutes of January 10, 2018 and March 7, 2018** <u>pgs.</u> B. Proposed FY 18/19 Finance, Executive and Board Meeting Dates** <u>pg.</u>	Peter Seif
2. Vote to Move the Board Meeting Minutes of March 21, 2018** <u>pgs.</u>	Peter Seif

<p>3. Finance Committee* A. Approve FY 18/19 Draft Budget** <u>pgs.</u> B. Approve FY17-18 Budget Modification** <u>pg.</u> C. SR Utilization Forecast** <u>pg.</u> D. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u> E. Discuss OEL Desk Review October 2017 – December 2017** <u>pg.</u> F. Approve FY18-19 Sliding Fee Scale** <u>pgs.</u></p>	<p>Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i></p>
<p>4. HR Committee A. Executive Director Annual Performance Review and Recommendations</p>	<p>Jason Himschoot, Esq.,, <i>Goede, Adamczyk, Deboest and Cross, PLLC</i></p>
<p>5. Program Committee A. White Paper: Limiting Children’s Screen Time</p>	<p>Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i></p>
<p>6. Review Agenda for the Board Meeting, May 16, 2018** <u>pgs.</u></p>	<p>Peter Seif</p>
<p>Adjournment</p>	
<p>Next Meeting</p>	<p>June 6, 2018</p>

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.