



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
BOARD MEETING AGENDA
 June 22, 2022
 9:00-11:00 am

Board Members: Marshall Bower, Interim Board Chair; **Chair-Events Committee**, *President/CEO, The Foundation for Lee County Public Schools*; Doug Szabo, **Board Vice-Chair**, *Attorney, Henderson, Franklin, Starnes and Holt, P.A.*; Brooke Delmotte, **Board Treasurer**, *Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council*; Alex Breault, **Director**, *Talent Initiatives, Naples Chamber of Commerce*; Nate Halligan, **Vice President Commercial Lending**, *Charlotte Bank & Trust*; Jason Himschoot, **Chair-Human Resources Committee**, *Attorney, Maughan, Himschoot and Adams Law Group*; Michele King, **Chair Program Committee**, *Director Child Advocacy Program, Golisano Children’s Hospital of SWFL*; Dr. Beth McBride, **Director, Early Learning, Designee-Collier County Public Schools**; Rebecca McKellar, **Creative World Schools, Private for Profit Child Care**; Joe Paterno, **Executive Director, CareerSource Southwest Florida**; Chantal Porte, **Regional Supervisor for Child Care Licensing, Department of Children and Families**; Mary Grace Romo, **Director, Early Childhood Learning Services, Lee County Public Schools**; Kimberly Ross, **Owner, Ross Dynasty Cares**; Dr. Kelly Roy, **Chair-Nominations & By-Laws Committee**, *Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*; Tara Sherrod, **Director, First Baptist Preschool, Representative of Faith-Based Childcare Providers**; Shay Smith, **Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County**; Tanya Williams, **Director, Collier County Library Designee-Collier Board of County Commissioners**

ELC Staff: Susan Block, **Chief Executive Officer**; Leona Adkins, **Chief Quality Officer**; Gilda Duran, **Chief Program Officer**; Lugeenya Blackstock, **Chief Financial Officer**;

(*) Materials included in Board Packet.
 (**) Materials available on SharePoint for Board Members.

Agenda Items	Facilitator/Presenter
Welcome and Introductions	<u>Doug Szabo</u> , Board Vice-Chair, Attorney, Henderson, Franklin, Starnes and Holt, P.A.
Public Comments	Marshall Bower

<p>1. Executive Committee Report* A. Status Update: Single Audit FY 2021</p>	<p>Marshall Bower</p>
<p>2. Approval of Board Meeting Minutes A. May 4, 2022, <u>Pgs.</u></p>	<p>Marshall Bower</p>
<p>Committee Reports</p>	
<p>3. Financial Committee* A. Review: SR Utilization Management Forecast <u>Pgs.</u> Review and Approval of Utilization Reports and Statements of Revenues and Expenditures <u>Pgs.</u> B. Approval: FY 2022 Budget Amendment 5/3/2022 <u>Pgs.</u> C. Contract Approval <u>Pgs.</u> 1. Krizner Group 2. Collier DOH – Nursing 3. RCMA – Shared Staff E. Approval, Anti-Fraud Plan FY 2023 <u>Pgs.</u> F. Review: ELC 2021 Fiscal Monitoring: Final Report <u>Pgs.</u></p>	<p>Brooke Delmotte, <i>Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council;</i></p>
<p>4. Nominations & Bylaws Committee A. Approval: Strategic Planning, 2022-2024 <u>Pgs.</u></p>	<p>Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i></p>
<p>5. Events Committee A. Discussion: Business Breakfast August 5, 2022</p>	<p>Marshall Bower</p>
<p>6. HR Committee* A. ERG Policy Changes <u>Pgs.</u> i. #313 Telework ii. 408 Internal Promotion Policy iii. #501 Work Schedule iv. #608 Workers' Compensation Insurance (#608.1 Responsibilities While on Workers' Compensation Leave</p>	

v. #905 Other Employment vi. #920 Workplace Surveillance vii. #921 No Unauthorized Recording in the Workplace viii. #1102 Merit Based Performance ix. #1202 Violence in the Workplace Policy B. Discussion: DEL Required CEO Evaluation, due 8/30/22	
7. Program Committee A. Update	Michele King, <i>Director Child Advocacy Program, Golisano Children's Hospital of SWFL</i>
8. Report of the CEO* Executive Director's Report** <u>Pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>
9. Approval: 2022-2023 Board Meeting Calendar <u>Pgs.</u>	Marshall Bower
10. Adjournment	Marshall Bower
Next Board Meeting:	September 28, 9:00 am

All meetings are Hybrid – attend in person or via Zoom.

Join Board meeting via Zoom 6/22/22

<https://us02web.zoom.us/j/88585609144?pwd=UGRiUzRlSFNiNUVkcmt4dmdxQitTz09>

Meeting ID: 885 8560 9144

Passcode: 072958

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