



ELC of SWFL  
Human Resources/Personnel Committee  
**Agenda**  
**January 8, 2019**  
2:00 pm

**Purpose:** The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

**Goals:**

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors
2. To review the Employee Reference Guide and make recommendations for updates

**Committee Members:** **Jason Himschoot, Esq., Committee Chair**, Goede, Adamczyk, DeBoest & Cross, PLLC **Trina Puddefoot, Executive Director, Early Steps – Health Planning Council**; **Pamela Hebert**, HR Director, Goodwill Industries; **Marshall Bower President/CEO, The Foundation for Lee County Public Schools**; **Joe Paterno, Executive Director, Southwest Florida Workforce Development Board**; **Danna Breeden**, Designee for Health Department Administrator-Collier County and **Roger Mercado, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners**

**Staff:** **Susan Block, CEO**

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	Jason Himschoot
Vote to Approve September 4, 2018 and October 30, 2018 Minutes	Jason Himschoot
ELC Update	Susan Block
Annual Performance Evaluation: Executive Director - Status	
Update: RFP Compensation Data Study	Susan Block
Employee Reference Guide: Update	Susan Block
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New Business Items	All
Next Meeting Scheduled: February 19, 2019, 2:00 pm	All

Meetings are held via Zoom. <https://zoom.us/j/2875559962>