



ELC of SWFL
Human Resources/Personnel Committee
Agenda
June 14, 2021, 11:00am via ZOOM
(Postponed from May 25, 2021, 2:00pm)

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors.
2. To review the Employee Reference Guide and make recommendations for updates.

Committee Members: *Jason Himschoot, Esq., Committee Chair, Attorney, Maughan, Himschoot and Adams Law Group; PLLC, Dr. Trina Puddefoot, Executive Director, Early Steps – Health Planning Council; Marshall Bower President/CEO, The Foundation for Lee County Public Schools; Joe Paterno, Executive Director, Southwest Florida Workforce Development Board and Dr. Beth McBride, Director, Early Learning Collier County Public Schools.*

ELC Staff: **Susan Block**, CEO; **Wynetta Upshaw**, HR Director

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	<i>Jason Himschoot</i>
Vote to Approve April 20, 2021 Minutes	<i>Jason Himschoot</i>
ELC Update <ul style="list-style-type: none"> • HR Response, Reset, Rebuild: Plan Update • Teledoc-Mental Health option 	Susan Block
<ul style="list-style-type: none"> • RFQ – Benefits Broker • RFP – HR Consultant Attorney • RFP – Wellness Consultant 	Wynetta Upshaw
OEL Time and Reporting Guidance: Update	Susan Block
Employee Reference Guide (ERG): Policy Updates <ul style="list-style-type: none"> • Review of Proposed Changes to ERG 	Wynetta Upshaw
HR Committee: Meeting Calendar, FY 2022	Jason Himschoot

New Business Items	All
Next Meeting Scheduled:	All

Susan Block is inviting you to a scheduled Zoom meeting, June 14, 2021, 11:00am

<https://us02web.zoom.us/j/82630862558?pwd=ejhZRIJ3MDJyMUx2V1lxSk5CbWxOUT09>

Meeting ID: 826 3086 2558

Passcode: 138976

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