



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee

Meeting Minutes

October 19, 2021

3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Kelly Roy**, Chair Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Kim Ross**, Ross Dynasty Cares (via Zoom).

Committee Member, Absent: **Dr. Beth Barfield**, Superintendent, Glades County Public Schools; **Roger Mercado**, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners. & **Selina Jefferson**, Dew of Hermon Child Care

Staff Members: **Susan Block**, Chief Executive Officer

Agenda Items	Discussion	Actions
Welcome	<ul style="list-style-type: none"> • Dr. Roy opened the meeting at 3:08 pm 	<ul style="list-style-type: none"> •
Approval of Meeting Minutes for <ul style="list-style-type: none"> • February 23, 2021, April 13, 2021, May 25, 2021 & October 19, 2021 	<ul style="list-style-type: none"> • No quorum present. 	<ul style="list-style-type: none"> • Tabled until 1/4/22
ELC Update <ul style="list-style-type: none"> • Review and Approve Bylaws Revisions • Review and Approve Governance Policy Revisions 	<ul style="list-style-type: none"> • Susan Block highlighted the major proposed bylaws revisions. Most were necessary due to HB 419. • A review of the Optional Board Membership resulted in agreement that having a parent representative on the board would help to strengthen the ELC's work. • Susan Block highlighted the major proposed Governance Policy revisions. Conflicting language which charged both the HR and Executive Committees with the responsibilities of hiring a CEO were discussed. It was agreed that the 	<ul style="list-style-type: none"> • Include discussion about Optional Board Member (parent representative) at the 11/3/21 Executive Committee Meeting. • Clarify Governance Policy related to hiring responsibilities of the CEO at the 11/3/21 Executive Committee meeting.

	Executive Committee has this responsibility, however, will be brought to the 11/3/21 meeting for discussion.	
Review of Board Vacancies and Recruitment Efforts: <ul style="list-style-type: none"> • Current Roster: Status Update: Request for members, as of 1/1/22 • Governor's Appointees: Status • Faith Based Child Care: Hendry/Glades • Private Child Care: Lee County 	<ul style="list-style-type: none"> • A private sector Collier seat is vacant. • One applicant for the Faith Based Seat (Hendry/Glades) was presented to the committee. • Two applicants were considered for the Propriety Seat (Lee). A recommendation will be made to the Executive Committee. • No updates for Governor's Appointees. Susan Block talked about the importance of recruiting potential candidates for consideration. • Susan Block is waiting for the appointment of designees to fill the BOCC and School District, mandated seats, as of 1/1/22. 	<ul style="list-style-type: none"> • Kelly Roy will present the application of Ms. Sherrod to the Executive Committee, 11/3/21 • Kelly Roy will present the application of Ms. Hernandez to the Executive Committee, 11/3/21
Board Development:	<ul style="list-style-type: none"> • Since there will be discussion about both the Bylaws and the Governance Policies, it was agreed that no additional topics will be presented at the 11/17/22 board meeting 	
Adjournment: Next meeting – January 4, 2022	<ul style="list-style-type: none"> • Meeting adjourned at 3:33 pm 	