



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & Bylaws Committee

Meeting Minutes

October 26, 2023

3:00 p.m.

Microsoft Teams meeting

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Meeting ID: 231 414 650 867

Passcode: qWV4Rp

Purpose: The Nominations and Bylaws committee is responsible for approving and ensuring adherence to the Coalition's By-laws, is responsible for recruiting members, nominating officers, development of policies, as it relates to board membership and upholding the Coalition's required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by the Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Develop and oversee ELCSWFL Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members:

Rebecca McKellar, Nominations & Bylaws Committee Chair, Creative World Schools, Private For-Profit Child Care

Dr. Kelly Roy, Interim Board Chair, Professor/Early Childhood Education Coordinator, Florida Southwestern State College

Kim Ross, Owner, Ross Dynasty Cares

Mary Grace Romo Director, Early Childhood Learning Services, Lee County Public Schools

Tanya Williams; Interim Director, Public Services Department, Collier County *Designee-Collier Board of County Commissioners*.

Staff Members:

Dr. Melanie Stefanowicz, Chief Executive Officer

Monica Gaddy, Administrative Coordinator

Agenda Items	Page #	Facilitator	Discussion and Action
01. Welcome & Public Comment		Rebecca McKellar	Welcome by Dr. Kelly Roy. The meeting was called to order at 3:09 pm. Quorum established, and no public comment.
02. <u>Approval:</u> Meeting Minutes for June 1, 2023		Rebecca McKellar	Motion to approve meeting minutes by Dr. Kelly Roy Second by Kim Ross

<p>03. <u>Approval:</u> Bylaws (annual review)</p>		<p>Rebecca McKellar</p>	<p>Slight modifications were made removing outdated legislative references. Minor language update and formatting to update page numbers. Motion to approve Bylaws made by Rebecca McKellar Second Dr. Kelly Roy</p>
<p>04. <u>Approval:</u> Governance Policy (annual review) a. Tracked Changes b. Clean Copy</p>		<p>Rebecca McKellar</p>	<p>Governance Policy had no changes impacting policy. a) tracked changes were highlight in red for Board member approval b.) Clean copy will be updated once approved. Motion to approve Rebecca McKellar Second by Dr. Kelly Roy</p>
<p>05. Annual Board Organization:</p> <p>05a. <u>Nominate:</u> Officers for Fiscal/Program Year 2023-2024 Bylaws referenced: 4.1, 7.3.3, 7.3.4</p> <ul style="list-style-type: none"> • Interim Chair • Vice-Chair • Treasurer • Secretary <p>05b. Review of Current Board Membership Composition and Terms of Office</p> <p>05c. Board Recruitment/Succession Plan development</p> <ol style="list-style-type: none"> a. Doug Szabo b. Alex Breault c. Mary Grace Romo <p>05d. Gubernatorial Appointments Update</p>		<p>Rebecca McKellar</p>	<p>Bylaws and Governances for consideration for term extension from January 1, 2024, through June 30, 2025, and reverting back to one-year terms beginning July 1, 2025.</p> <p>05a) Bylaws reviewed reference: 4.1, 7.3.3, 7.3.4</p> <p>4.1 ELECTION OF OFFICERS A Coalition, non-conflicted, voting member in good standing shall be eligible for nomination and election to any elective office of the Coalition.</p> <p>7.3.3. The Nominations and Bylaws Committee is responsible for presenting to the Coalition a slate of officers for election one month prior to the annual meeting.</p> <p>7.3.4. Nominations may also be submitted from the floor by members at the annual meeting.</p> <p>Recommended Officer for Fiscal/Program Year 2023-2024 to be presented to Executive Committee and Board members. We will need to nominate a slate of officers to the executive committee and the board.</p> <p>The upcoming 2024 Regular Legislative Session brings with it a set of 308 bills, 31 of which are related to education in general, and 2 directly related to early learning:</p>
<p>06. Board Development: Legislative Platform Adoption</p>			<p>Dr. Melanie will prepare a one-page document to present at the board meeting to address Legislative Platform Adoption.,</p>

07. Next Meeting Date: January 4, 2024, at 3:00 p.m.		Rebecca McKellar	Next Meeting Date has been confirmed for January 4, 2024, at 3:00 p.m.
Adjournment:			Meeting adjourned at 3:35 p.m.

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