



**EARLY LEARNING COALITION OF  
SOUTHWEST FLORIDA  
Nominations & Bylaws Committee  
Meeting Agenda**

**April 4, 2024**

**3:00 p.m.**

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 253 305 709 739

Passcode: rPJG7u

**Purpose:** The Nominations and Bylaws committee is responsible for approving and ensuring adherence to the Coalition’s By-laws, is responsible for recruiting members, nominating officers, development of policies, as it relates to board membership and upholding the Coalition’s required membership composition.

**Goals:**

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by the Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Develop and oversee ELCSWFL Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:**

**Rebecca McKellar, Nominations & Bylaws Committee Chair**, Creative World Schools, Private For-Profit Child Care

**Dr. Kelly Roy**, Professor/Early Childhood Education Coordinator, Florida Southwestern State College

**Kim Ross**, Owner, Ross Dynasty Cares

**TBD - Pending**, Director, Early Childhood Learning Services, Lee County Public Schools

**Tanya Williams**; Interim Director, Public Services Department, Collier County *Designee-Collier Board of County Commissioners*.

**Staff Members:**

**Dr. Melanie Stefanowicz**, Chief Executive Officer

**Monica Gaddy**, Administrative Coordinator

Agenda Items	Facilitator	Discussion and Action
<b>01. <u>Welcome &amp; Public Comment</u></b>	Rebecca McKellar	The meeting was called to order at 3:03 pm. by Rebecca McKellar. There was no public comment.
<b>02. <u>Approval:</u></b>  a. Meeting Minutes for January 4, 2024, and February 22, 2024	Rebecca McKellar	Motion to approve meeting minutes for January 4, 2024, and February 22, 2024, made by Kelly Ross. Seconded by Rebecca McKellar.
<b>03. <u>Discussion:</u></b>  a. Review draft process/procedures for new member orientation	Rebecca McKellar	Draft of revised orientation for the new board members was shared with the committee. 1. Request feedback from current board members. 2. Create a Board member Bio and photo to be a part of new packet.

b. On the horizon: Governance & Bylaws Revision		3. Orientation focuses on board members' governance responsibilities and fiscal oversight of the Coalition and includes an overview of the strategic plan and important initiatives.
<b>04. Board Development:</b>	Rebecca McKellar	1. Reach Marketing will be prepared to share the status of rebranding and provide samples of ideas for the new logo at the May 2, 2024, board meeting.
<b>05. Next Meeting Date:</b>  May 30, 2024, at 3:00 p.m.	Rebecca McKellar	The next meeting was rescheduled from May 30th to May 21, 2024, at 3:00 p.m.
<b>06. Adjournment</b>	Rebecca McKellar	

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