

Meeting Minutes of a Nomination's and Bylaws Committee Meeting

September 4th, 2024

Time and Place of Meeting

The Nomination and Bylaws committee meeting for the Early Learning Coalition of Southwest Florida, was held on September 4th, 2024, commencing at approximately 3:00 pm in via Microsoft Teams.

- Welcome & Public Comment. No public attendance leaving no public comments.

The following directors, not constituting a quorum, were present in person or by teleconference:

- Jamie Merchant
- Kelly Ross

ELC Staff Members:

- Dr. Melanie Stefanowicz Chief Executive Officer
- Monica Gaddy Administrative Coordinator



Directors absent:

- Rebecca McKellar Committee Chair

Presiding Officer; Kelly Ross

The meeting called to order at 3:00 p.m. by Kelly Ross. A quorum was not established.

Committee discussed the development of a board member emeritus program. This would allow the board member that has reached their term to stay on the board in an advisory capacity. In addition, it would help to maintain established relationships in the community.

Approval of April 4, 2024, Nominations & Bylaws Committee Meeting Minutes could not be approved as quorum was not established.

The April 4, 2024, meeting minutes will be presented on November 6, 2024 for approval.

Approve Bylaws and Governance Policies

A discussion regarding approve bylaws and governance policies. No motion made. Bylaws and Governance Policies will be placed on the Executive Committee Agenda for September 5, 2024.

Committee members suggested the following revisions to the bylaws and governance documents:

- Confirm number of absences that can be missed by board members and outline what how excused is defined.
- Research feasibility of a board emeritus position.

Approve Extension of Strategic Plan through June 30, 2024, and Recommend updates to the plan

A discussion regarding approve extension of strategic plan through June 30, 2024, and recommend updates to the plan. A full discussion followed. No motion made to approve. Item will be moved to the Executive Committee Agenda for September 5, 2024

Adjournment

There being no further business, the meeting was adjourned at approximately 3:29p.m. The next meeting is scheduled for November 06, 2024, at 3:00p.m. Via Microsoft teams.

Respectfully submitted,